

Pilgrim Pines Conference Center
220 West Shore Road, Swanzey, NH 03446
Phone: (603) 352-0443 Fax: (603) 357-7660
E-Mail: info@pilgrimpines.org Website: www.pilgrimpines.org

STAFF APPLICATION

Mayflower _____ Camp Squanto _____ Volunteer _____

Position(s) Desired: _____

PERSONAL INFORMATION

Name _____ Social Security Number _____

Birth date _____ Gender _____ E-mail _____

Present Address _____ City _____ State _____ Zip _____

Permanent Address _____ City _____ State _____ Zip _____

Present Phone (____) _____ Permanent Phone (____) _____

If under 18, Parent/Guardian _____ Phone (____) _____

Parents Names _____

Church of Membership _____

Pastor _____ Phone (____) _____

Church Currently Attending _____

Pastor _____ Phone (____) _____

EDUCATION

Year Completed by June 2011 _____ Intended Career _____

School/College _____ Degree/Major _____

Extra-Curricular Activities: _____

LEGAL

Are you a citizen of the US? _____ If not, what certification do you have to work in the US? _____

Have you ever been convicted of child abuse? Yes _____ No _____

If yes, please explain _____

Have you ever been convicted or have charges pending for any crime other than a minor traffic violation?

Yes _____ No _____ If yes, please explain _____

HEALTH

Do you have any physical or emotional condition that limits your activities or stress? Yes _____ No _____

If yes, please explain _____

CAMPING EXPERIENCE

Have you ever served at another camp? _____ Camp and Location _____

Describe your position and duties _____

WORK EXPERIENCE

List your last two non-camping jobs and describe your duties.

1. _____
2. _____

List any other work or volunteer experience that relates to working with children and/or youth.

PLEASE answer the following questions on a separate sheet of paper.

1. Describe your relationship to Jesus Christ.
2. Are you currently involved with any Christian organizations/activities at school or church? If so, how?
3. What seems to be the growing edge in your Christian life?
4. Why do you want to work at Mayflower/Camp Squanto?
5. What personal strengths will you bring to the staff and campers?
6. List your leadership experiences and briefly explain what you have learned from them.

For ALL Applicants:

BACKGROUND CHECK AUTHORIZATION

A criminal history record search will be conducted on all people applying for a Pilgrim Pines staff position.

The following release and authorization **MUST** be signed before your application will be considered.

I hereby authorize **PILGRIM PINES** or authorized representatives of the company bearing this release to obtain and release any information pertaining to my background for employment or volunteer purposes. I hereby fully release and discharge my prospective employer or other source providing information from all claims and damages arising out of or relating to any investigation of my background for said purposes.

Applicant signature _____ Date _____

Please print full name _____ Alias/Other _____

Personal Interests

Activity Areas and Basic Skills Involved

- Athletics---Soccer, basketball, kickball and a variety of other creative games
- Waterfront--- *WSI, CPR, First Aid, and Lifeguard certifications
(*WSI is helpful but not necessary for waterfront placement)
- Wilderness---General wilderness knowledge, interest in outdoors, hiking, camping skills
- Arts and Crafts---ability to organize and facilitate crafts and projects for large groups
- Archery/Target Sports---safety minded, organized

With the above areas in mind and the skills involved with each, in which area(s) would you be most interested in participating on a daily basis?

What skills or interests, and experiences with those skills, do you have that would qualify you to participate in the area(s) suggested or any of the areas above?

What certification (if any) do you have that would be useful in any of the above areas? Expiration dates?

Other Skills of Interest

*Music---Do you have any interest in helping with worship? If so, are you skilled in a particular instrument and what kind of experience do you have?

*Drama/Skits---What kind of comfort or interest do you have in writing and performing creative skits for large groups?

*Small Group/Bible Study---What kind of experience have you had in the leadership of small group bible study?

REFERENCES: Enclosed you will find three reference forms. Please print your name and position you are applying for at the top of each before distributing them. Each form should be filled out and returned directly to Pilgrim Pines by the person making the recommendation. We recommend former employers, teachers, pastors, and other persons who can give an honest account of the type of person that you are. **References by personal friends or relatives WILL NOT be considered.** Please list the name, relationship and phone number of the three persons who will be providing your references.

	Name	Phone Number	Relationship
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

It is important that references be returned as soon as possible as **your application will not be considered until they are received.**

POLICY INFORMATION

- All applicants must be at least 16 by June 15 of application year.
- Being a staff member requires hard work and a high level of energy and commitment. It requires you to put the needs of others before your own.
- The Pilgrim Pines Board requires that the following policy be followed by all staff members:

POLICY Staff members will be expected to:

1. present a Christ-like attitude to guest, campers and the leadership of Pilgrim Pines
2. take part in activities and worship on the campgrounds when not directly involved with a work assignment or when they have a day off
3. portray a wholesome attitude, courteous conduct, and a neat appearance
4. work at assigned task(s), portraying a willingness to learn, to do one’s best and to work as a team member
5. be prepared to do whatever the leadership asks of you.

GENERAL RULES

1. The use of alcohol, tobacco, or non-prescription drugs is not permitted on or off-duty.
2. A physical examination by a physician is required every other year, but a physical exam certificate must be signed by a physician every year.
3. Minor age staff members must have a parental signature on their medical release.
4. Maintain neat and orderly staff quarters.
5. Comply with general expectations as outlined by summer management, i.e. curfew, etc.
6. Failure to comply with the policy or rules is grounds for dismissal.

Your signature below indicates that you understand the expectations as outlined in the policies and rules written by the Board of Directors of Pilgrim Pines Conference Center and are willing to comply with the rules stated.

Signature _____ Date _____

All statements become part of any future file.

WAIVER AND RELEASE

I have applied for employment at *Pilgrim Pines Conference Center* by completing this application. I understand that *Pilgrim Pines Conference Center* agents and employees may contact my former employer(s) and references, as indicated on the application to inquire into my past record, so that my qualifications for employment may be reviewed, evaluated, and considered. In signing this WAIVER, I expressly authorize *Pilgrim Pines Conference Center* agents or employees to make an inquiry of my former employer(s) and references, as indicated on the application, concerning my work record, job qualification, and job performance. I understand that this information will be kept confidential. Furthermore, I authorize my former employer(s) and references to furnish *Pilgrim Pines Conference Center* agents or employees with this information.

Signature _____ Date _____